



Meeting Minutes  
October 15, 2018  
Planning and Grants (P&G) Committee

---

1:00 PM	Welcome, Introductions and What We- Need to Accomplish Today
1:05 PM	Review and Approve Previous Meeting Minutes
1:15 PM	2019 Work Plan
2:00 PM	2022 – 2027 Five Year Planning Resource
2:30 PM	Survey Questions from the Last Five Year Plan
2:55 PM	Public Comment
3:00 PM	Adjournment

**NEXT MEETING: November 19, 2018– 1:00 – 3:00 PM**

---

DISCUSSION:

1. Paulette called the meeting to order at 1:06 pm.
2. September Meeting Minutes: Quorum is not present so Paulette asked that members present read and take note to review for the next meeting.
3. Update: Bruce Went to the Emergency Preparedness training in Aurora and was one of four attendees. It was a two hour class; the first hour was a general overview and the last hour Julia handed out a lot of paperwork with great resources. Helpful tools but disappointed that only four individuals attended and difficult for individuals with I/DD to follow and learn from.
4. 2019 Work Plan:
  - a. Sue shared new outcomes with the committee. Document called "Colorado in Sync: Finding Transportation Resources for Immigrant and Refugee Communities". Sue had lunch with the new executive director and shared that the refugee community will have a chance to voice their opinion on transportation. Somalian, Russian, Spanish, and English copies were published. Sue will attend the meeting this upcoming Thursday and will share information with everyone.
  - b. Paulette asked members to share their ideas based on the current plan. Committee voted to fund the Youth Leadership up to \$60,000 but the committee does not need to fund the entire amount based on the recent budget cut possibilities. The other grants have already been given a grant amount and funds are coming out of 2018 funds. Peggy suggested that we do not make any immediate grant reductions until we know for sure.
  - c. Peggy suggested performance measures should be listed in the purchase order to the grant.
5. Changes were made to the Current Five Year Plan Projects Funded FFY 2017-2019.

- a. Goal 2 Objective 1- This could be collaborated with HCPF since they are doing housing. Paulette asked committee for ideas.
    - i. One idea is a possible seminar.
  - b. Paulette reminded the committee that this cannot be Sue's work plan but also needs to be the Council's work plan.
  - c. Bruce suggested that the entire committee be present and need people around the table for more than two hours and review what we have accomplished. Second, remove the progress and then decide as a committee what we want to tackle for the next year because we cannot tackle the entire thing. And once the document is down to a manageable amount then the committee reviews each goal and objective. This is difficult to do in the this setting and more time needs to be allotted. Peggy agreed and suggested more time is needed and have a projector to ensure everyone is on the same page.
  - d. SABE (Self Advocates Becoming Empowered)- conference is coming to Denver is 2020. If there is not currently support or training for folks who are older than 26 and want to increase their self advocacy skills. Goal 2 objective 3- While we cannot change goals without input from the public, we can certainly change activities. The committee has an opportunity to go through the goals and objectives and update since some changes have been done.
    - e. For tracking outputs need to develop SMART goals.
6. Survey Questions from the Last Five Year Plan:
    - a. Sue emailed the link to the committee for review and input.
  7. Colorado Bar Association is looking at code change with SDM.
  8. Mackenzie: He just received an email that the budget starting Federal Fiscal Year 2019 could be cut from \$972,000 to \$723,860 and this is an estimate from the National Association for Councils with Disabilities. On the 30/70 split this only gives us part of Admin expenses.
  9. Public Comment: No public comment.
  10. Paulette asked that the next committee meeting in November be used to work on this again.
  11. Reminder: Next meeting is November 19th due to the holiday.
  12. Peggy made motion to adjourn. Bruce seconded. Meeting adjourned at 3:04.
- 
- 

ACTION/MOTION/CONSENSUS:

1. Mackenzie will work on a waiver letter with Andrea and Chris Frank.
  2. Committee will look at future statements of work to include continuing actions.
  3. Bring a revised example of the statement of work to the next meeting.
  4. Sue will email the committee the outcome objectives from the feds to help with the statement of work updates.
  5. Bruce, Peggy, and Sue will work on a template to simplify the Five Year Plan.
  6. Bob and the Legislative Public Policy committee will review the column that says distribute and review the Five Year Plan document.
  7. Need to review and take action on September and October meeting minutes.
- 
- 

Present: Paulette Jean Steinhoff, Bruce Cline, and Peggy Spaulding

Absent: Sandra Friedman, Jennifer Martinez, Jennifer Munthali, Katie Oliver, Mily Segura, and Rowdy LeMaster

Staff: Susan Fager, Mackenzie Helton, Vanessa Hernandez, and Robert Lawhead