



Meeting Minutes
September 10, 2018
Planning and Grants (P&G) Committee

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| 1:00 PM | Welcome, Introductions and What We Need to Accomplish Today | Paulette Steinhoff |
| 1:05 PM | Review and Approve Previous Meeting Minutes | All |
| 1:15 PM | Procurement and Budget Update | Mackenzie Helton |
| 1:30 PM | Parent Perspective on Suspension and | Yvette Burkhalter, ED THRIVE |
| 1:50 PM | Discussion of New Projects & Potential Voting Items | All |
| 2:00 PM | Youth Leadership Forum Project Report (https://www.youtube.com/watch?v=K7h8T8olrYA) | SILC Members & Office of Independent Living |
| 2:30 PM | Continuation of New Projects & Potential Voting Items Discussion | All |
| 2:55 PM | Public Comment | |
| 3:00 PM | Adjournment | Paulette Steinhoff |

NEXT MEETING: October 15, 2018– 1:00 – 3:00 PM

DISCUSSION:

1. Paulette called meeting called to order at 1:01 PM.
2. Paulette shared that she has worked with Sue on creating a calendar to help with the next Five Year Plan planning and both provided a handout to the committee.
3. Quorum not present but Paulette brought attention under Action-Motion, “Bruce moved to vote” who seconded? Committee determined it was Peggy who seconded.
4. At 2:42 Vanessa verified quorum was present. Bruce made the motion to approve August minutes with updates. Rowdy seconded. August minutes have been approved.
5. Procurement- Mackenzie is out of town and there is no budget update to report. However, Sue shared that Mackenzie has started the process with the five projects the Council approved for continuation.
6. Joelle shared that Ability Connection Colorado (ACCO) was receiving a grant in the last cycle , which has concluded the last year of their grant funding and have been reimbursed for that grant cycle. The executive committee took issue with this grant because there were parts of the grant that the grantee did not meet and the second issue is with the procurement writing of the grant. Sue share at the August Planning and Grants meeting the committee opted, voted, and approved that ACCO not continue to be funded and sent their recommendation to the executive committee for further review.

7. Joelle and Alicia met with the Ability Connection Colorado (ACCO) grantee who has a conflict of interest and shared that the ACCO grant would no longer be funded. The meeting ended well but then the grantee reached out to the executive committee to request reconsideration for grant funds. The discontinuation was not based on a conflict of interest but instead on procurement issues and no grant is guaranteed a second year of funding, Joelle's concerns is that there is no process for reconsideration. Bruce asked for clarification on the process to consider. Because from his grants experience reconsideration for his grant request are completely normal and he suggests the Council develop a proposal. Joelle wanted the Planning and Grants committee to know the executive committee will be working on this situation. Paulette said she feels closure is the best way for this issue and Alicia's recommendation is great.
8. Bob Lawhead shared- House Bill 12 10 passed. It was a bill that was designed to provide school districts more funds to get training out to teachers and administration on how to use techniques that are culturally sensitive. This bill would be funded by gifts, grant, and donations. However, no gifts, grants, or donations have been provided so the pilot was not launched. House Bill 1211 was an effort to better document data on suspension and did not pass because largely opposed.
9. Yvette Burkhalter, executive director of Thrive Center- The center serves families from birth to age 26 and host workshops and one on one session. They have served several hundred parents in their years. Yvette shared that African American and Hispanic boys are suspended at a higher rate than their Caucasian counterparts. This causes anger and frustration within the families. Now they are talking about preschool to prison pipeline instead of elementary to prison. Major thing is to ensure the cultural piece. In school teachers will believe this is behavior. Studies have been done to confirm that this is why black boys interact in a specific way. Cultural competencies courses are extremely importantly. Yvette shared there is a huge number of schools that will just pull the child out if they get in trouble. It would be tough to reach out to every parent and word it correctly so parents know their time is not wasted and action will be taken.
10. Katie Oliver shared- Preschool special education is monitored and Colorado Department of Education can develop a webinar to send to staff regarding cultural competencies. The agency cannot make the training mandatory but will offer it to parents. Paulette asked Yvette and Jeff to collaborate a structure to help this. Yvette suggested a one sheet resource be created that could help parents when their child is suspended. Paulette asked Yvette and Jeff to collaborate a structure to help this. Yvette suggested a one sheet resource be created that could help parents when their child us suspended.
11. Peter Pike- His role is to oversee the contracts for centers for independent living services. He is thankful for the support the Council has provided. Chris Roe provided an update on the first annual Colorado Youth Leadership Forum- There were a lot of bumps to overcome and a wide geographic area but the event turned out to be great. Had 19 youth with disabilities from all over the state who met for a week at Colorado State University to discover their leaderships in their community and formed lasting relationships with other youth with developmental disabilities. There were approximately 56 organizations that contributed to this event. During the opening session the 19 youth did not interact with one another much or the volunteers. There was a speaker with a disability himself who made the effort to engage the youth but the opening session was not too engaging. After the week, the youth delegates were running the forum and engaging. Chris was very impressed to see the youth go from not making an initiative at the opening session to being active and engaging as the week progressed. There were 50 hours of scheduled activities, which led to a very busy week.
12. This was the first Youth Leadership Forum and both Chris and Peter want to continue this event with a goal of hosting the next one in June 2019. One hundred percent of the delegates were people with developmental disabilities. The majority of the youth were in their early 20's. One delegate who participated is now signed up as an intern for the upcoming Youth Leadership Forum. Zero youth left

during the week. This was a huge success because the process was a bit overwhelming but youth stayed the entire time. Chris would like the Council to be more involved, not just financially, but hands on with the future events. Peter Pike shared that this was a remarkable event and a tremendous effort by all. There is a lot of support for this event and interest.

13. **Lessons Learned:** Chris believed they did a great job for the first event but found the following areas can be improved next year:
 - The planning should be done sooner.
 - Would like to include more organizations to participate.
 - Do more resource development in the future because there are opportunities to not only do a better job with the Forum but to add more activities.
 - There will be better value down the road for hosting two Youth Leadership Forums for accessibility; one on the western slope and another on the eastern slope due to transportation and travel.
14. Questions and Answers:

Question: Rowdy asked: How the recruitment went? Did Chris feel the 19 delegates was a significant amount? How did the outreach go? Rowdy reached out to case managers at the northern Colorado CCBs and ARC to ask if they knew about the event and only the ARC was aware of the event.

Answer: Chris said that based on this being the first Youth Leadership Conference, 19 delegates is a great amount based on feedback from other states who have hosted similar events before. Chris did acknowledge the recruitment started too late.

Question: Joelle asked how it worked with delegates who needed personal care assistance, or forgot a Hoyer lift, or if relationships were developed, how did the behind the scenes work?

Answer: Two CNAs were on staff. Also a number of independent staff part of the volunteer group to help. A number of the delegates were sponsored by the independent living centers, which provided staff to volunteer, this meant many delegates knew the staff and felt comfortable.
15. Joelle suggested about six weeks prior to the event delegates should be guided and given an explanation that they will be on their own for a week and may not know anyone at the conference so their support and families can help the delegate be as successful as possible.
16. Continuation of New Projects & Potential- Page 22-27 draft. Sue and Paulette plotted out calendar year 2018, 2019, 2020, 2021 and included everything the committee can expect to help plan for the next Five Year Plan. August 15th changes of the Five Year Plan must be submitted to the feds. Work plan was submitted on September 3, 2018 by Sue but only put things that were on the logic table that were previously approved. November 2018 the feds will be opening the work plan and at that time the Council can vote on changes. Work Plan for 2019 and 2020 were submitted to the feds but not written in stone and the committee and Council will be providing input. Paulette shared that as a committee there is still work to do to meet the current Five Year Plan but after the call with Yvette and Jeff today, there is more concrete information to start the process. Start training not just the families but the entire team around the family to help prevent the suspension. District work with families and team that support families. Training has to occur with everyone in the school.
17. Paulette thanked the committee. Adjourned at 3:12 pm.

ACTION/MOTION/CONSENSUS:

1. Bruce made the motion to approve August minutes with updates. Rowdy seconded. August minutes have been approved.
 2. Sue will be in contact with Yvette and Jeff to help their collaborations.
 3. Katie asked if questions can be established that will help with responses from Department of Education.
 4. Sue will resend worksheet to committee from the August meeting.
 5. Sue will provide the Five Year Plan to the committee so they can help with changes. This will be released November 15th.
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Present: Paulette Steinhoff (committee chair), Rowdy LeMasters, Katie Oliver, Bruce Cline

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Absent: Peggy Spaulding, Jennifer Munthali, Jennifer Martinez, Millie Segura, Willie Wade

Staff: Susan Fager, Joelle Brouner, Bob Lawhead, Vanessa Hernandez

Guests: Jeff Santelli, Yvette Burkhalter, Peter Pike, Chris Roe