



Meeting Minutes
July 16, 2018
Planning and Grants (P&G) Committee

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| 1:00 PM | Welcome, Introductions and What We- Need to Accomplish Today |
| 1:05 PM | Review and Approve May, June, and July Meeting Minutes |
| 1:15 PM | Procurement and Budget Update |
| 1:30 PM | Discussion of Next Chair for the Committee |
| 1:45 PM | Project Update: Sibling Tree, Leadership
Sibling Tree Development Project, Letter from Denise |
| 2:15 PM | Discussion of New Projects and Potential
Voting Items |
| 2:55 PM | Public Comment |
| 3:00 PM | Adjournment |

NEXT MEETING: August 13, 2018– 1:00 – 3:00 PM

DISCUSSION:

1. Paulette called the meeting to order at 1:12 pm.
2. Quorum is not present so minutes from May, June, and July will need to be approved on August 13th.
3. Mackenzie: Went to D.C. conference last week and learned the guidelines that come with the grants. Old rule was that the first two years were used to encumber and the third year was used to spend down. The new rule is that have two years to have them encumbered and spend down and third year to clean up. In the two years if something did not get cleaned up then will have time to clean up. For FFY18 will be \$408,000- will look at continuation funding on. Joelle said she would like to hire a third party (sent out on a DQ) to have someone to review the grants, funding for grants, and outcomes.
4. Sibling Tree Representatives- Quinn participated in both Allies and Leadership Policy (ALPS) and the Youth Leadership Forum trainings. Benu presented provided life cycle chart and gave two presentations to the committee. Centers on the individuals needs and wants. Quinn shared that he met new people, shared his story, others struggles, access to community resources, learning to laugh 19 participants took part in the Youth Leadership Forum. Quinn was inspired to create a comic book that discusses bullying individuals with I/DD and addressing different cinero people with disabilities encounter. Quinn plans to make the comic books available online for everyone. By Quinn going through the leadership development courses and life cycle he decided to create these comic books.
5. Discussion on next chair on the committee: Confirmation that the committee voted in Paulette as the new committee chair.

6. New projects and potential voting items: Sue and Mackenzie will be talking with the older grantees, those moving in to their third year of funding, to ensure the finding is completed in a timely fashion. Sue asked the committee if they would like another grantee to attend the next meeting to discuss the grant. The committee agreed to invite SILC to discuss the Youth Leadership Forum.
 7. Goal for the next Planning and Grants committee is to establish the committees role and responsibilities.
 8. Website: Paulette asked that the website be revamped and updated.
 9. Melissa motioned to adjourn the meeting at 2:55. Peggy seconded.
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ACTION/MOTION/CONSENSUS:

1. Quinn will let the Council know when his comic books are published and available for purchase.
 2. Sue will share the bullying information the Council funded a couple of years ago.
 3. Sue is going to invite SILC to the next committee meeting to discuss the Youth Leadership Forum.
 4. Paulette asked that an email be sent with the reminders discussed at the meeting. First- Be available to give input to Mackenzie on his budget proposal and second, committee members should be prepared to bring an innovated idea to take movement down the line.
 5. Sue invited committee members to go to the Council website and view the Grant section and bring suggestions.
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Present: Paulette Jean Steinhoff, Rowdy LeMasters, Peggy Spaulding, Melissa Mannix

Absent: Gina Herrera, Jennifer Munthali, Sandra Friedman, Jeanette Cordova, Deborah Marks Williams, Deon Gillespie, Jennifer Martinez,

Staff: Susan Fager, Mackenzie Helton, Vanessa Hernandez

Guests: Quinn Martinez, Benu Amun-Ra