



**Meeting Minutes**  
**May 13, 2019**  
**Planning and Grants (P&G) Committee**

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| 1). | Welcome, Introductions and What We Need to Accomplish Today | Paulette Steinhoff |
| 2). | Review and Approve Previous Meeting Minutes                 | All                |
| 3). | Budget Review   | Mackenzie Helton   |
| 4). | SABE National Conference 2020 – Denver, CO                  |                    |
| 5). | Report from Youth Presentation at ADRC State Conference     |                    |
| 6). | Timeline for Colorado’s Next Five Year Plan                 |                    |
| 7). | Review of Work Plan for FFY 2020                            |                    |
| 8). | Public Comment  |                    |
| 7). | Adjournment   | Paulette Steinhoff |

**NEXT MEETING: June 10, 2019 – 1:00 – 3:00 PM**

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**DISCUSSION:**

1. Paulette called the meeting to order at 1:05 pm.
2. Shared what needs to be accomplished today.
3. Planning and Work Cycle document:
  - Paulette’s goal is to try to develop a way so time is not lost when members leave and the learning curve is easier.
4. Julian Wang: He is the president of Speaking for Ourselves Colorado, a grassroots self-advocacy group. Majority of chapters are in metro area but with representation statewide.
  - **SABE Conference:**
    - Here today to discuss a National conference coming to Colorado in 2020.
    - Committee members invited to be part of the conference calls to help with planning and volunteering.
    - Would like people to learn what self-advocacy is and opportunities for employment
    - Estimate that conference will be 800-1000 people.
    - Sabe 2020 Climbing Mountains- tagline is something related to technology and how it is beneficial.
    - Conference 1st-3rd at the Colorado convention center (<http://sabeconference.org/>).

- Asking for man power and money. Asked for the DD Council to help outreach to surrounding state DD Councils to help get the word out about the conference.
- Create a sense of community in a region.
- Asking for money from the Council that will go towards reducing registration fees for individuals and provide scholarships.
- Not asking for a specific dollar amount from the Council and would be happy with any dollar amount. Last year the registration cost was \$350 per attendee and the conference organizers are trying to keep the cost as close to this as possible.
- Bruce strongly suggests that a specific dollar amount would be beneficial for the committee and Council to make a recommendation.
- Heidi shared that they have a sponsorship packet with all the dollar amounts to view.
- Currently the conference planners have six committees set up to plan the event
- Bob reminded the committee that this conference fits with goal number one in the Councils Five Year Plan.
- For CDDC request by SFO-CO & ARC-CO for SABE 2020: Give us a proposal with dollar amount and other asks like outreach to other state DD Councils and volunteer solicitation. Provide context with other Council participate.

5. **April Meeting Minutes:** Mackenzie made a note about the minutes under his Budget section.

- 2018 and 2019- most of the money that gets spent is the second two years for programs.
- 2019 looks off but that is because we have not done any projects yet to pay, this will change significantly once we start to pay for projects.
- Admin amount will be higher the first year of the grant and then goes down.
- Katie made motion to approve. Peggy seconded. Bruce abstained. Minutes approved.

6. **Mackenzie Budget:** Grant Expenditures to date document:

- Look at 17s number. This is what we have given out as grants in the Federal Fiscal Year.
- Most grantees do not have any issues giving match grants. Crisis Intervention Training is not able to provide grants. His attendees are paid to attend and not able to count as in-kind income.
- If the Council gives out \$75,000 we need the grantee to provide \$25,000 match to equal the 100 percent required by the feds
- Federal match we cannot count anyone who is paid. Mackenzie will re-ask on this when he meets in New Orleans
- Mackenzie will meet with the CDHS next week (5/20) and get the budget report out to the Planning & Grants Committee

7. **Youth ADRC State Conference:** Peggy giving an update:

- 12 speakers presented with 45 minutes, each. Presented by Carlos Santos
- Look at funding for Self-Advocates both for IDD and seniors
- Each student and self advocate wrote their own presentation
- Talked about issues at hand: transportation, housing, healthcare, social isolation, community involvement
- The ADRC works with 18 & older adults with disabilities.
- The presentation was a great opportunity for the speakers to express their concerns and for the listeners to really understand the issues that are being presented in the community

8. **D.L.C. Grant:**

- Disability Law has a method to determine where & what areas need training on Restraints & Seclusion
- Bring parents in and get them educated as well

- Committee does not need to do an RFP or Documented Quotes
- Disability Law, DD Council and JFK Partners are all funded from the Federal level under the same umbrella
- Sue can provide more information on the D.L.C at the next meeting

**9. Council Newsletter:**

- Doing a newsletter or website blog similar to PEAK to get our name out and more information about CDDC
- Consider hosting town hall meetings (most particularly for rural areas)
- Developing services for rural areas to have town hall meetings
- Collaborate with local entities (such as Colorado Center Boards, School Districts, DVR, etc.) to get better attendance at local rural meetings
- Peggy suggest that the DD council hold town meetings each month

10. Paulette made motion to adjourn. Katie seconded. Meeting adjourned at 3:04.

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**Motions:**

1. Katie made motion to approve April minutes. Peggy seconded. Bruce abstained. Minutes approved.

**Actions:**

1. Ideas for Voting Items for next month's meeting (6/10) to present at the next Full Council Meeting
  2. FFY 2017 & 2018 reports will be shared on the Council's website
  3. Bob will get information on the Inclusion Conference speaker who spoke of cultural sensitivity in the schools for teachers (reduce suspension, restraints, seclusion)
  4. Work on Colorado's Next Five Year Plan and Review the FFY 2020 Work Plans
  5. Find out what bills were passed and get funding behind them
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Present: Paulette Steinhoff, Bruce Cline, Peggy Spaulding, Katie Oliver,

Absent: Jennifer Martinez, Rowdy LeMasters, Sandra Friedman

Guests: Julian Wang, Heid Haymen (ARC of Colorado) and statewide advocacy group

Staff: Bob Lawhead, Mackenzie Helton, Vanessa Hernandez