



**Meeting Activities**  
**Executive Committee Meeting**  
**Date: April 25, 2018**

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**ISSUE:**

1:00PM	Call to Order	Jeanette
1:05PM	Minutes	Jeanette
1:10PM	Executive Committee Nomination Update	Rob
1:15PM	Budget	Mackenzie
1:20PM	Planning and Grants Update	Melissa
1:25PM	Legislative and Public Policy Update	Hal
1:30PM	E. D. Report and Peacock Plan	Marcia
1:50PM	New ED - Plan for first 90 days to six months	Joelle
2:40PM	New/Old Business	Committee
2:50PM	Public Comment	Public
3:00pm	Adjournment	

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**DISCUSSION:**

1. Meeting convened at 1:18 pm by Jeanette Cordova.
2. Hal made motion to approve minutes and Melissa seconded. However, Patricia found that the final item (#7) was missing the final sentence. Marcia will review and update amended minutes.
3. May Council meeting is where the Chair and Co-Chair will be voted on. Currently have two Council members interested.
4. Budget: Mackenzie shared that we have not received an award letter for FFY18 yet but as of February 22nd we have received 41,744 and last year we got approximately \$856,000. Pretty sure we will get awards for 18 but depends on a budget that is passed. All the money for FFY16 grant is locked up and will be spent by September 30th of this year. Last funding was for SILC for the Youth Leadership Forum. Now looking to get FFY17 to also get locked up by September 30th as well. Although we have projects we may be continuing we will review at the May Planning and Grants meeting. FFY18 we will know soon if we will have more money. Will have a budget to look at during the July/August Council meeting. Training for school resource officers Crisis Intervention \$60,000, \$45,000 to siblings training two grants and \$45,000 to Youth Leadership Programs. Decided at Planning and Grants committee meeting that the Council would no longer fund LEND.
5. Planning and Grants: Melissa shared that the Youth Leadership Forum (YLF) with collaboration SILC Purchase Order is complete for \$45,000. SILC hired a new coordinator for the event who has a lot of experience in this field and with the Youth. Hope to have 20-30 youth participate in this event. Other state agencies include staff from diversion of vocational rehabilitation, Department of Education, and Department of Labor and Employment. Sue had a meeting with the curriculum committee and made it clear that the youth need to learn leadership skills during this event. Sue shared that the Dan B. Davidson information will be shared on social media this Friday.
6. Legislative and Public Policy Update: Hal shared that the public policy committee runs very well together because he and Bob bring different aspects to the table. Had 13 active meetings and only one where quorum was not met. Bob will read an entire bill and bring his knowledge to the table. May 15th is the next meeting, with no meeting in June, and the committee would like to have a social meeting in July to get to know one

another. At May meeting will discuss lobby training and relook at policy forums- especially Medicaid. Hal is a strong believer in collaboration and likes to reach out and look for partners with the same views on issues.

7. E. D. Report and Peacock Plan: Marcia shared Executive committee oversees the executive director and the executive director oversees the staff. PMAP is the process the state uses and since the Chair person is the supervisor of the executive director they will have access to Cornerstone. Six core competencies that CDHS has established. In terms of big structure- Council can take the best approach to achieve a goal. Marcia recommends recruiting within the community. Also strongly recommends that Council members go to on sight visits for the grantees.

8. New ED - Plan for first 90 days to six months: Joelle shared her plan as the new executive director, Mainly she would like to ask what brought Council members here. What drives them to donate their time. Would like to know any concerns, if planning on leaving. By end of 30 days the outcome is to have a relationship with each Council member and having staff feel that she listens and establish expectations. Good relationship with the chair and executive committee to understand what kind of support is needed. PHASE TWO: Continue to gather facts. Reach out to the community to ensure she makes relationships. Also, take a survey to see how progress and transition is. Identifying three strategic strategies to partner and collaborate with outside organizations. At 90 days- reevaluate internally share Council's mission and value. Jeanette would like DSA reviewed.

9. No public/ open comment.

***NEXT MEETING: 1:00-3:00 June 20, 2018***

Adjournment: The meeting ended at 3:06 PM

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**ACTION/MOTION/CONSENSUS:**

1. Joelle is making a video about herself and would like Council members to share about themselves in a safe environment with one another. Suggested an exercise to bring something that represents you and your family to the May meeting like a "show and tell" type of activity.
2. Jeanette will work on agenda with Joelle for the the May Council meeting.

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Those in attendance: Hal Wright, Jeanette Cordova, Melissa Mannix, Patricia Henke,

Absent: Robert Buzogany

Staff Present: Marcia Tewell, Sue Fager, Mackenzie Helton, Vanessa Hernandez