



Meeting Activities
Executive Committee Meeting
Date: August 15, 2018

ISSUE:

1:00PM	Call to Order	Jeanette
1:05PM	Minutes	Jeanette
1:10PM	Executive Committee Nomination Update	Rob
1:15PM	Budget	Mackenzie
1:20PM	Planning and Grants Update	Melissa
1:25PM	Legislative and Public Policy Update	Hal
1:30PM	E. D. Report and Peacock Plan	Marcia
1:50PM	New ED - Plan for first 90 days to six months	Joelle
2:40PM	New/Old Business	Committee
2:50PM	Public Comment	Public
3:00pm	Adjournment	

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DISCUSSION:

1. Alicia called the meeting to order at 1:14.
2. Hal made the motion to approve April minutes. Paulette seconded. April minutes unanimously approved. May minutes were not approved because members present were not at the May meeting; May minutes tabled. Hal made the motion to approve June minutes and Paulette seconded. June minutes unanimously approved.
3. A reminder about why we do what we do: Alicia shared a passage from a book she is reading about disabilities, First, the medical model- “we can’t minimize the suffering that comes along with disabilities but there is a big difference by impairment and disability. What unites us all as humans is impairment”. Reason she read this is because it is important that the executive committee drives the force to help guide the Council. It is extremely important that the executive committee and staff work together.
4. Gaps and Issues that need to be addressed- Alicia shared a power point she created called State of Council. The main concerns are
 - Lingered issues from the hiring process
 - Confusion over roles and responsibilities- staff, Council members and committees
 - Lack of coordinated effort between staff, committees, full Council work, grants, five year plan
 - An unclear, unguided budget creation process
 - Lack of a clear strategic plan
 - Grants awarded by people with little to no training on spending
 - Lack of innovation in how we spend our money and work together as a full Council
 - Divide between staff and Council
 - Lack of training and opportunity leads to uninvolved council members
 - Facilities and technology in need for updating
5. With a new executive director, new committee appointed chairs, and newly governor appointed Council members this is a great time to take action, get involved, and get active. Each committee member shared their thoughts regarding the current state of the Council and ideas to head in the right direction.

6. Six Month Plan- A chance for all of us to build a foundation.

- Assess- Purposing to put a pause on all new business that is not directly related to making sure we are keeping the doors open and must be done to continue operations. This includes any rewarding of new grants, voting on continuation of current grants and commitments to any new external collaboration.
- ITACC- Request assistance from ITACC to help us do a complete review and create the policies and procedures we need to function well and remains compliant.
- Facilitation- A process we will learn from as we go but main goals are:
 1. If we can, debrief the hiring process and end any lingering issues.
 2. Also help us create an overall big picture and get to a place of agreement more quickly.

7. Dynamic Tension- Hal suggested a line be established. How can we solve a problem but everyone that needs to be taken care of, still is.

8. Alicia suggestion to move forward with systems thinking- Policies and processes will need to be created and core processes. We will hire a professional to help:

- Build within- everyone who participates in the process will share it with those that do not participate and then the group becomes the forerunners in the organization.
 - Example: Employment- Train Employees with disabilities- Increase % of Employment. This is very linear but good example.
- The facilitator would help create the systems thinking map and help with any interventions. There is enough funding in the budget to hire a facilitator. Alicia's goal is to be able to introduce this process at the September Council meeting.

Paulette suggested this be posted on our website once the systems thinking process is complete to help other Councils accomplish their own systems map. Hal recommended we need a quick overturn so members can see positive outcomes coming from the systems thinking. Hal made motion to approve this six month plan with amendments to items 2 and 4. Paulette seconded. Executive committee votes to approve six month plan

9. Budget: Planning and Grants met on Monday to discuss continuation on three different grants; two were approved to continue and one was sent to the executive committee to review.

The grant that was referred to the executive committee is not meeting procurement standards. Also, there were four essential requirements in the documented quote and their grant request did not meet the requirements but was still approved. Mackenzie spoke with the state purchasing department and was told if the proposal did not meet the documented quote, there is no reason to continue to fund the grant. Purchasing rules are not being funded. Hal made the motion to remove the grant and no longer continue funding. Paulette seconded. Executive committee unanimously voted to no longer support the grant in question. Paulette also suggested a policy be updated to fix loopholes to prevent any future issues.

10. Public Comment- There was no public comment.

NEXT MEETING: 1:00-3:00 September 0, 2018

Adjournment: The meeting ended at 3:06 PM

ACTION/MOTION/CONSENSUS:

1. Vanessa will create a list of Council members, their selected committees, and share attendance with Alicia and Deon.
 2. Alicia will continue to find bids for facilitators to help implement six month plan.
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Those in attendance: Alicia Eakins, Hal Wright, Deon Gillispe, Paulette Steinhoff

Absent: Robert Buzogany, Patricia Henke

Staff Present: Joelle Brouner, Sue Fager, Mackenzie Helton, Vanessa Hernandez

Parking: Hal Wright, Deon