



**Meeting Activities**  
**Executive Committee Meeting**  
**Date: February 20, 2019**

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**DISCUSSION:**

1. Alicia called the meeting to order at 1:04pm.
2. Minutes from January 2019: Table minutes until next meeting because not available at this time.
3. Hal:
  - Issues with bylaws
  - Have been in a coalition with ARC, Alliance, and DDRC to discuss what legislative priorities are.
  - There needs to be a process next year where the Council discusses legislative priorities before the session starts.
  - Broad rush that the bill took in that discussion
  - Joelle would like to make sure that staff understands the bills too.
  - Hopes Council spends time discussing the legislation and bills. Should review and craft a process where stakeholders and Council determine if they support, disagree with, or are neutral.
  - Potential for the Council at large to work with the other state agencies
4. Paulette:
  - Intent to have planning and grants committee accelerate to catch up and be on the correct by June will have voting items for 2020 and 20221 to help publish documents and be up to speed the committee needs to be.
  - PEAK conference was amazing and still processing.
  - Talked with Rosemarie Allen, the keynote speaker, about suspension and expulsion. The Five Year Plan.
  - Goal three is part of the current Five Year Plan and would like the LPP committee to give Paulette some input on how they can develop the correct voting items and ensure there is not duplication. Hal suggested the third Monday of March the LPP meeting would be a great time for Paulette to visit and will bring this up to the committee.
  - The last Planning and Grants meeting was beneficial and a lot of work was completed.
  - Still wants to focus on updating our web page. The P&G committee reviewed a few other Council websites for ideas. Joelle asked each member to send her what they believe their message should be and Paulette asked if the Council could send a Survey Monkey to the public asking for their input on the website.
5. Alicia: So proud the DD Council was a partial donor of the PEAK Parent conference. It was very rewarding, and the contacts made were tremendous.
  - Alicia shared questions with the committee that could be asked on a regular basis. Document presented.
  - Hal suggested to allow at least an hour at each meeting; 15 minutes each committee and work group to share with full Council.
  - Alicia asked for other potential meeting facilitators.
    - Paulette was nominated and she agreed to work with Alicia to come up with a plan for the next Council meeting.

6. March Council Meeting:

- Survey results from January were presented.
- Hal suggested focus on the work groups to allow maturity level.
- Presentation of draft mission statement to the Council. First will be submitted to the executive committee to review.
- Show everyone what a consent agenda looks like.
- Three month work plan for the executive committee to help get in the right place.
- Executive Committee Meeting Dates:
  - Have right between full Council meetings, two weeks after and two weeks before.

7. Meeting Dates:

- Paulette suggested plotting meeting dates for 2020 and 2021 to give enough notice.
- Alicia will bring it up again at the Council meeting.

8. Consent Agenda:

- Send two weeks out before the Council meeting.

9. How are work groups going?

- Alicia has tried to be as clear as possible in the email that was sent out.
- Bruce reminded that everyone should be engaged and not optional.
- Joelle suggested to establish an actual group of norms and expectations.
- Joelle would like a definition to state what the role of a community member is and looks like.
- Bruce- Meeting with Tara on Friday in Cherry Creek to get a briefing. Bruce will send meeting information to Joe to attend.

10. Boards and Commissions:

- Starting from scratch but will be a different process this year.

11. Hal suggested bringing up Supportive Decision Making at the August meeting with a panel of experts once new members have been brought in.

12. Opportunity: Shay Tannis message- how to make technology available to all.

13. Paulette made motion to adjourn. Joe seconded. Meeting adjourned at 3:00.

***NEXT MEETING: 1:00-3:00 April 3, 2019***

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**ACTION:**

1. At the August Council meeting host a Supportive Decision Making panel with experts in the field.
2. Creating a policy on what a community member can and cannot do.
3. Alicia tasked Joelle to email Alicia a draft three month plan to discuss at the next executive meeting.

**MOTION:**

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Those in attendance: Alicia Eakins, Hal Wright, Joe Morrone, Paulette Steinhoff, Bruce Cline

Absent: Deon Gillispe

Staff Present: Joelle Brouner, Vanessa Hernandez