



Full Council Meeting Minutes

Wednesday May 20, 2020

9:30 AM to 12:30 PM

Location: Remotely Via Zoom

Present: Alicia Eakins, Alison (Ali) Thompson, Angela Moss, Bonnie Silva, Cami Renfrow, Christine Owen, David Monroe, Dina Johnson, Joseph Shipple, Katie Oliver, Lisa Franklin, Mariah Gillaspie, Nicolette Anderson, Peggy Spaulding, Tara Entwistle

Absent: Deborah Marks-Williams, Joe Morrone, Mily Segura, Willie Wade

Guests: Mary Russel

Staff: Joelle Brouner, Bob Lawhead, Mackenzie Helton, Vanessa Hernandez, Tina Trammer

1. Alicia called the meeting to order at 9:38.
2. Agenda was formatted by the Membership Committee and Council is thankful for their work.
3. Meeting Minutes:
 - Wednesday April 22nd Council meeting.
 - David made motion to approve minutes. Ali seconded. Membership approved.
4. Council Elections:
 - Words from Alicia- Thankful to Council membership for being part of the Council and the endless volunteer hours. The Council has come a long way and have helped a lot of individual and their families with the work.
 - Objective is to see who will serve as Council chair and Council Vice Chair.
 - Must be an individual with a disability OR an immediate relative or guardian of a person with a developmental disability.
 - Positions:
 - Council Chair nominations: Angie Moss nominated to run. No other nominations. Zoom polling set up with a 100% of votes in favor of Angie Moss as Council chair. No abstentions.
 - Council Vice Chair nominations: Alicia Eakins nominated. No other nominations. Zoom polling set up with a 100% of votes in favor of Alicia as Council Vice chair. No abstentions.
5. Budget Report:
 - \$286,662.72 is what is available for projects FFY19 grants available and how much still have encumbered. The begin and end dates will remain the same. Because of Covid-19 the grants due date have been extended. May 31, 2021 will be the end date for grants.
 - Youth Leadership Forum has cancelled the event due to Covid-19 so the money that will be returned to the Council will be reallocated.
 - SABE Conference will be cancelled as well due to Covid-19 so the money that will be returned to the Council will be reallocated.

6. Voting Items:

- Ratification on email vote sent by Joelle earlier in the month. 13 votes submitted; 2 abstentions, 1 no, and 10 yes. David made a motion to ratify. Nicolette seconded.

7. Voting Items for Continuation funding: Current Five Year Plan from 2017-2021.

- Emergency Preparedness funding: This project would be reported under Goal 4 Objective Investment is for \$70,000 and require \$24,000 of match
 - Asking for a fourth year of funding to continue their grant work to train people who respond to families and leeway to use their work in the pandemic response.
 - Lisa believes this is a grant worth funding due to their response and help with Covid-19.
 - David made motion to provide continuation funding. Lisa seconded. No abstentions. Membership approved.
- CIT Continuation: Should J.C. Santelli Training and Consulting, LLC Receive Funding for a Fourth Year to provide Crisis Intervention Training? Goal 3, Objective 2. Proposed investment of \$48,0000
 - J.C. Santelli Training and Consulting, LLC will provide Crisis Intervention Team (CIT) training for people who work with or around youth who experience crises with an emphasis on youth with behavioral health concerns, IDD and or other disabilities. For the third year the Council provided resources to provide minimum of six courses where a minimum of 20 participants complete 24 hours of coursework on the following subjects:
 - Adolescent Development
 - Adolescent Disorders
 - Substance Abuse/Co-occurring Disorders
 - Introduction to Scenarios (Role Plays)
 - Connecting to Resources
 - Schools
 - Communication/De-escalation
 - Family Experiences and National Alliance on Mental Illness (NAMI)
 - Disabilities Education
 - Legal Considerations
 - Suicide /Self Injury
 - Role Plays
 - Has not provided the match. This should be a concern.
 - David asked that this grant be pulled to get more information from the grantee and make the grantee more aware of the caveats. Ali seconded. David made motion to table this grant until the next meeting. Ali seconded. Membership approved the tabling of this grant until more information is provided.
- Access and Ability Continuation: Goal1, Objective 2: Purposed Investment of \$\$36,0000
 - David made motion to approve continuation funding. Nicolette seconded. Membership approved.

8. Voting items for New Funding Items:

- State Plan Evaluation: This would be an inter-agency agreement This project provides independent evaluation of all Council funded grants designed to accomplish the goals and objectives in the 2017-2021 state plan. Further the grantee will offer an analysis of how to build a crosswalk from the current plan to the next one. Since we do not have a planner salary, the thought behind this is that the expenses would go under the program budget.
 - Ali made motion to continue perusing the \$65,000 inter-agency agreement to evaluate the current Five Year Plan and help with planning the next Five Year Plan. Lisa seconded. Nicolette abstains. Membership approved.
- If Covid-19 money is Allocated: Request For Proposal: Technology, Connectivity, Behavior and Systems Change, a Demonstration Project Goal 4, Objective 2

- Lisa made motion to table this idea to see if funding will be made available. David seconded. Membership approved tabling.

9. Bylaws:

- Goal is to amend current bylaws because committed to a June 30th deadline by ITACC Recommendation Article III. 3.8 Indicates the Executive Committee will replace a member(for inactivity).
 - ITACC RECOMMENDATION: 2.1.a Clarify the language to indicate the Executive Committee will recommend replacement for the member (as the Executive committee has no authority to replace a member).
 - PROPOSED ACTION FROM BYLAWS WORKING GROUP Action: A portion of this section has been deleted within the March 9, 2020 bylaws revision. Recommendation to add guidance regarding quorum.
 - Peggy made motion that the highlighted text be removed and the suggested language be added. Ali seconded. Membership approved.
- Article V. 5.13 Indicates expenses for non-Council members may be reimbursed on the same basis as Council members
 - ITACC RECOMMENDATION 2.1.b. Council staff should perform a cost analysis to determine if the Council can afford the cost of non-members as an administrative cost. If necessary, develop and/or revise travel reimbursement policies; if it is determined the Council cannot afford these costs, revise the bylaws to remove this practice.
 - PROPOSED ACTION FROMBYLAWS WORKING GROUP Action: This section has been deleted within the March 9, 2020 bylaws revision. Suggested language for vote: I move that we delete Article 5.5.13 from our current bylaws.
 - Christine made a motion to delete from the bylaws. Peggy seconded. Membership approved.
- Article V. 5.14Indicates the Council will reimburse nonmembers to participate in committee meetings (when requested by the Council).
 - ITACC RECOMMENDATION 2.1.c. Council staff should perform a cost analysis to determine if the Council can afford to continue this practice as an administrative cost. If necessary, develop and/or revise travel reimbursement policies; if it is determined the Council cannot afford these costs, revise the bylaws to remove this practice.
 - PROPOSED ACTION FROMBYLAWS WORKING GROUP Action: A portion of this section has been deleted within the March 9, 2020 bylaws revision.
 - PROPOSED ACTION FROMBYLAWS WORKING GROUP5.14 Committees may invite guests to attend specific committee meetings and activities, as needed, to gain their expertise and support. Expenses of invited guests may be reimbursed upon anadvance determination by the Executive Committee that, absent reimbursement, attendance by an invited guest is likely to create a hardship for that individual or is otherwise in the best interests of the Council. Suggested language for vote:
 - Nicolette move that the highlighted text above be removed from Article 5.5.14 in the bylaws. Lisa seconded. Membership approved.

10. Membership Committee:

- Obtain input from members on what they need to maximize their participation in Council activities in order to recommend changes to Council regarding meeting structure, accessibility, scheduling, etc., to encourage member participation.
- Google form completion survey will be sent out after this meeting by Tara and membership committee.
- If any Council members are willing to sit on the committee, welcome to do so. Email Tara directly. Commitment is one hour via Zoom monthly.
- Revisit as a group after every Council meeting to see if the Council accomplished their goals for the day.

11. Meeting adjourned at 12: 33.

NEXT COUNCIL MEETING: June 17, 2020 from 9:30 A.M. until 12:30 P.M.

LOCATION: Remotely

Motions Made:

1. Meeting Minutes: Wednesday April 22nd Council meeting. David made motion to approve minutes. Ali seconded. Membership approved.
2. Council Elections: Zoom polling for Council chair and a 100% of votes in favor of Angie Moss. Zoom polling for Council Vice Chair and 100% of votes for Alicia. No abstentions.
3. Ratification of email vote: David made a motion to ratify. Nicolette seconded.
4. Emergency Preparedness funding. David made motion to provide continuation funding. Lisa seconded. No abstentions. Membership approved.
5. CIT Continuation David made motion to table this grant until the next meeting. Ali seconded. Membership approved the tabling of this grant until more information is provided.
6. Access and Ability Continuation: David made motion to approve continuation funding. Nicolette seconded. Membership approved.
7. State Plan Evaluation: Ali made motion to continue perusing the \$65,000 inter-agency agreement to evaluate the current Five Year Plan and help with planning the next Five Year Plan. Lisa seconded. Nicolette abstains. Membership approved.
8. If Covid-19 money is Allocated: Lisa made motion to table this idea to see if funding will be made available. David seconded. Membership approved tabling.
9. Article III. 3.8 Indicates the Executive Committee will replace a member(for inactivity). Peggy made motion that the highlighted text be removed and the suggested language be added. Ali seconded. Membership approved.
10. Article V. 5.13 Indicates expenses for non-Council members may be reimbursed on the same basis as Council members: Christine made a motion to delete from the bylaws. Peggy seconded. Membership approved.
11. Article V. 5.14Indicates the Council will reimburse nonmembers to participate in committee meetings (when requested by the Council): Nicolette move that the highlighted text above be removed from Article 5.5.14 in the bylaws. Lisa seconded. Membership approved.

Action Items:

1. Alicia will send the bylaws updates out for membership review and discuss at the June 17th meeting.
2. Post meeting email will be sent today by Council chair and Joelle.