



Full Council Meeting Minutes

Wednesday March 20, 2019

12:00 PM to 4:00 PM

Location: Talking Book and Braille Library

180 Sheridan Blvd

Denver, CO 80226

- Present:** Deon Gillespie, Lisa Potter, Sandra Friedman, Patrick Hackney, Bruce Cline, Willie Wade, Patricia Henke, Paulette Steinhoff, Mily Segura, Kristen Erby, Lisa Franklin, Joe Maronne, Jessica Howard, Alicia Eakins, Mackenzie Helton, Bob Lawhead, Tina Trammer, Joelle Brouner
- Absent:** Irene Aguilar, Katie Oliver, Peggy Spaulding, Deborah Marks-Williams, Jennifer Martinez, Julie Voltarie Schleusener, Sue Fager, Vanessa Hernandez
- Guests:** Tara Entwistle (attending on behalf of CDPHE), Mary Russell (providing support), Doug Potter (providing support)

12:00 PM to 12:15 PM

Alicia, Council Chair called the meeting to order

Spotlight on Time Saving Practice-The Consent Agenda

Lisa Franklin, -Alicia Eakins, Chair

Purposes for including an agenda item:

- Introducing Members to the consent agenda, a time saving tool
- Deciding if you want to use it

Action:

Members will decide whether we want to use a consent agenda for three consecutive full Council meetings to discover whether it helps us save time and increases productivity.

Alicia created a sample consent agenda so that all in attendance could see how such an agenda is structured and discussed it

What belongs on the consent agenda? Typical consent agenda items are routine, procedural decisions, and decisions that are likely to be noncontroversial. Examples include:

- Approval of the minutes;
- Final approval of proposals or reports that the board has been dealing with for some time and all members are familiar with the implications;
- Routine matters such as appointments to committees;
- Reports provided for information only;
- Correspondence requiring no action.

How are items on a consent agenda handled?

A consent agenda can only work if the reports and other matters for the meeting agenda are known in advance and distributed with agenda package in sufficient time to be read by all members prior to the meeting. A typical procedure is as follows:

1. When preparing the meeting agenda, the president or chairperson determines whether an item belongs on the consent agenda.
2. The president prepares a numbered list of the consent items as part of, or as an attachment to the meeting agenda.
3. The list and supporting documents are included in the board's agenda package in sufficient time to be read by all members prior to the meeting.
4. At the beginning of the meeting, the chair asks members what items they wish to be removed from the consent agenda and discussed individually.
5. If any member requests that an item be removed from the consent agenda, it must be removed. Members may request that an item be removed for any reason.
6. They may wish, for example, to discuss the item, to query the item, or to register a vote against the item. 6. Once it has been removed, the chair can decide whether to take up the matter immediately or place it on the regular meeting agenda.
7. When there are no more items to be removed, the chair or secretary reads out the numbers of the remaining consent items. Then the chair states: "If there is no objection, these items will be adopted." After pausing for any objections, the chair states "As there are no objections, these items are adopted." It is not necessary to ask for a show of hands.
7. When preparing the minutes, the Administrative Assistant includes the full text of the resolutions, reports or recommendations that were adopted as part of the consent agenda.

How to start using a consent agenda

In order to start using a consent agenda, the board should first adopt a rule of order allowing for the consent agenda process.

A sample rule is: A consent agenda may be presented by the president at the beginning of a meeting. Items may be removed from the consent agenda on the request of any one member. Items not removed may be adopted by general consent without debate. Removed items may be taken up either immediately after the consent agenda or placed later on the agenda at the discretion of those present.

Lisa Franklin submitted comments about the use of a consent agenda which Alicia read. This is what Lisa wanted the Council to know:

"I have read the information on the idea of using a Consent Agenda and have experienced the use of consent agendas in past committees and councils. I do support the idea of limited use of a consent agenda with the following reservations:

- We need to have clear consensus on what items do/do not belong on a Consent agenda

- In order to have time for questions/answers prior to a Council meeting that includes a consent agenda, materials need to be distributed well in advance. Currently we receive agenda materials within a week of the meeting and I am not sure that this will allow members to gain full information prior to the meeting in order to make an informed vote.
- We need a clear process for any Council member to remove an item from the consent agenda for further discussion; are staff members also allowed to remove a 'consent' item?
- I do not believe that expenditures or commitment of Council funds or changes to the commitment of funds should be included in any consent agenda. As Council members we are responsible for being good stewards of public dollars and these items should always require discussion, thorough understanding from Council members, and individual votes recorded.”

The Council reviews discusses and approves minutes from the last full Council Meeting

MOTION: (Henke/ Wade) Move to approve the minutes

Abstentions: Bruce Cline

The motion was approved.

12:15 PM to 12:45 PM

Interim Developments on Employment First

-Bob Lawhead, Policy Advisor

The Policy Advisor updated the Council on the Employment First appropriation. This appropriation was developed in response to an Office of State Planning and Budgeting request to involve the Council in consideration of how the state budget might support Employment First. The Policy Advisor submitted a proposal to fund an Office of Employment First to be located within JFK Partners, Colorado's University Center on Excellence in Developmental Disabilities (UCEDD). Additionally, the Council's proposal included a "pay for performance" program that would provide payments to DD system service agencies who provide competitive integrated employment outcomes to the people they serve. Both of these recommendations were ultimately included within the Employment First appropriation.

The appropriation has been divided into two parts on the basis of the two administering departments, the Colorado Departments of Labor and Employment (CDLE) and Health Care Policy and Financing (HCPF). The CDLE-administered appropriation includes:

- The Office of Employment First which would be governed by a contract between CDLE and JFK Partners and would be responsible for providing Employment First-related training and technical assistance to people with disabilities, families, educators, service agencies, employers and state agencies;
- The expansion of the current CDLE/Division of Vocational Rehabilitation (DVR) customized employment pilot program statewide; and

- Funding for four fulltime positions within CDLE/DVR to implement Employment First recommendations created by the Employment First Advisory Partnership.

The HCPF-administered appropriation includes the previously referenced pay-for-performance pilot program. Funding for both appropriations originated from the HCPF "DD Services Cash Fund" and is projected to continue for three years.

Purposes for including an agenda item:

- To inform all members about significant interim developments regarding Employment First, a major advocacy initiative supported by this Council
- Highlighting the potential role for JFK Partners, the Council's sister organization in the Developmental Disabilities Assistance Act and Bill of Rights

Hal mentioned wanting more time for questions.

12:45 PM to 1:00 PM

Member Reporting 2019 PEAK Inclusion Conference

Purposes for including an agenda item:

- Sharing information to the Council's work gained by members who attended a Council funded event
- Identifying information from the conference to include of future agendas"

Alicia Eakins, Council Chair

Alicia mentioned meeting Julian Wang, the President of Speaking for Ourselves and being impressed by him and looking forward to collaborating with him. She highlighted a workshop about the Endrew F case from Adams County which went to the Supreme Court of the US. Alicia also attended a work shop facilitated by Joelle called *Going Small to Go Big*.

Jessica Howard, Council Member

Jessica found the conference valuable. She highlighted a workshop on Assistive Technology and Universal Design and the Keynote address and work shop offered by Rosemarie Allan

- Paulette Steinhoff, Committee Chair

Paulette especially appreciated a workshop about building better IEP teams. She spoke about the impact and longevity of the PEAK Conference and her hope that the Council will one day hold such a conference.

1:00 PM to 1:30 PM

Agency Representative Reports

Purposes for including an agenda item:

- Providing information from partner agencies that relates to the Council's mission

Each of the above representatives will offer a 6 minute overview of information relevant to current happenings at their agency relevant to the Council mission.

- *Tara Entwistle, Public Health & Environment*
Tara provided an overview of how CDPHE uses Title VI funding to optimize the health and wellbeing of special populations. Their efforts focus on supporting transition age youth become successful adults who access Home and Community Based Services. Tara mentioned that CDPHE champions the concept of the people they serve having a medical home. She explained the Department’s role in promoting effective collaboration between CCBs, RAEs and school nurses. Further Tara discusses telehealth initiative to address unmet need in frontier or rural communities.

- *Patrick Hackney, Disability Law Colorado*
Patrick highlighted the conclusion of ten years of litigation in the “jail wait case.” The case was undertaken to reduce the length that untried people with psychiatric or developmental disabilities awaiting a competency evaluation. It ended with CDHS entering a consent decree. Next he drew attention to a bill (SB?HB)19-123 before the State Veterans Committee with a \$3.1 M fiscal note which would provide assistance to people applying for disability benefit. Patrick saw it as positive that applicants were also being encouraged to seek work.

- *Patricia Henke, Division of Vocational Rehabilitation*
Patricia sought to give the Council context for why the recent actions by JBC to fund many of the EFAP’s recommendations are a game changer. She explained what a difference in makes for the work to be funded rather than unfunded.

Patricia discussed pilot projects in North Glenn, Longmont, Boulder, Aurora and Alamosa. Currently 15 providers are being trained by Mark Gold and Assoc. on systematic instruction and customized employment. The feedback is that this is some of the most relevant transformational training that some have had in their careers. It will be expanding in coming months.

- *Sandra Freidman, University Center for Excellence in Developmental Disabilities (JFK Partners)*
Sandy sought to explain JFK’s purpose she mentioned training, clinical care, advocacy and research (I only got part of this statement) She also mentioned the LEND Fellows

1: 30 PM to 1:40 PM

B R E A K

1:40 PM to 2:10 PM

Bill Recommendations from the Legislative & Public Policy Committee - Hal Wright

HB 19-072	Rights of Protected Persons under Guardianship (killed)
HB 19-1017	Pilot for K-12 Social Workers
HB 19-1085	Tax, Rent & Heat Grants for People including PWD
HB 19-1104	Rights for those represented by the Office of Respondent's Council
SB 19-010	Professional Behavioral Health for Schools
HB 19-1194	School Discipline For Preschool through Second Grade

2:10 PM to 3:40 PM

Focus on Work Groups

For 10 months the Executive Committee has been working to engage members and to understand what drives member participation. One strategy for encouraging increased participation was the formation of work groups. This discussion was designed to:

- Update members on the proceedings of each work group
- Encourage candor about what's working and what's not

Mission Work Group

3:40 PM to 3:50 PM

Member Engagement and
Member Questions/Discussion of Written Updates

3:50 PM to 4:00 PM

Public Comment

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