



Meeting Minutes  
January 8, 2018  
Planning and Grants (P&G) Committee

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1:00 – 1:05 PM	Welcome, Introductions and What We Need to Get Done Today	Melissa Mannix
1:05 – 1:15 PM	Review and Approve Minutes	Everyone
1:15 – 1:25 PM	Budget and Procurement Updates	Mackenzie Helton
1:25 – 1:55 PM	Grant Update: Crisis Intervention Training	Jeff Santelli, Project Manager
1:55 – 2:50 PM	Colorado Youth Leadership Forum Discussion	Bill Wood and Chris Roe, Statewide Independent Living Council
2:50 – 3:00 PM	New Business	

**NEXT MEETING: FEBRUARY 5, 2018– 1:00 – 3:00 PM**

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DISCUSSION:

1. Melissa Mannix called the meeting to order at 1:04 p.m.
2. Quorum present and voted to approve December minutes. Deon motioned for the approval and Paulette seconded. December minutes approved.
3. Mackenzie provided a budget and procurement update. Same projects are going on but exact dollar amounts not given at this time but he will provide at the upcoming Council meeting.
4. \$135,000 DQ was put out but only \$90,000 has been awarded; \$45,000 is funding Sewell and \$45,000 funding ACCO. Mackenzie will speak with the department to determine if the DQ needs to be reissued for the remaining \$45,000.
5. Federal fiscal Year 2018 grant is \$880,000. Approximately \$185,000 given from the feds in the first disbursement. Second disbursement will be around March, and final in June.
6. Sue provided committee with schedule of training and meeting dates. Peggy gave her feedback from training with Jeff Santelli and the Crisis Intervention Training (CIT) at Jeffco Public Schools.

7. Grant Update: Guest speaker Jeff Santelli provided a brief background and update on Crisis Intervention Training (CIT). In 2017 the two biggest challenges are money and time. Appeals to school officers and campus safety officers but recently more administrators are attending. Program is Colorado focused but does not turn away out of state attendees.
8. Topics CIT trains are adolescent development, disorders, substance disorders, connecting to resources, portion for school resource officer, communication de-escalation, NOMI, individuals with developmental disabilities, legal considerations, Suicide self-injury, role plays (youth actors play roles).
9. With the first grant the Council awarded CIT, a total of six trainings were to be offered but unfortunately since Grand County canceled twice, only five were given. The requirement for the newest grant asks for at least eight training classes but Jeff was happy to announce there might be more due to demand.
10. There has been a 67.9% decrease since trainings have gone “hands on” in the most recent school year from previous year. Newly developed CIT parental class due to demand. Jeff will also be providing refresher training which would consist of four hours; two in class hours and two role playing hours. DPS is looking at between five to seven refresher classes for officers. Cost approximately \$900-\$1000 per class per individual. Jeff is extremely grateful to the Council for providing the grant that funds this training and read multiple testimonies from campus safety and officers that were able to utilize CIT training skills during various situations.
11. Colorado Youth Leadership Forum guest speakers Bill Wood, Chris Roe, and Joe Anzures. Conducted in about 30 states around the country for high school juniors, seniors and young adults up to age 26. Forum is not a camp or a public event but a five day closed conference for 25-30 delegates who are recruited, apply, and selected.
12. There are six subcommittees:
  - a) Seeking a physical sponsor. Currently talking to the State Center for Independently Living Services. SILC allocated \$10,000 in their FFY budget for this Forum. Seeking funds for remainder
  - b) Fundraising
  - c) Venue committee: Final discussions with CSU as the final campus. June 24<sup>th</sup>- June 29<sup>th</sup>.
  - d) Recruitment: For both delegates and staff. 25-30 delegates and 15-20 staff members.
  - e) Curriculum (committee is open for anyone to join): Dealing with principles of leadership, technology and resources, Living on your own and reaching education and career goals, and provide seven (7) primary training components:
    - i. Principles of Leadership
    - ii. Experience of Disability
    - iii. Technology and Resources to Support Independent Living
    - iv. Living on My Own and Reaching My Education and Career Goals
    - v. Leading in My Community
    - vi. Personal Development Planning
    - vii. Follow-up Staff Mentoring
  - f) Administrative Support Logistics
13. Upon completion of the programs, all delegates are asked if they would like to become a member of YLF (Youth Leadership Forum) and be part of the alumni association.
14. Joe spoke regarding fundraising target, Will take \$45,000-\$50,000. SILC budget has allocated \$10,000 for YLF already but the remainder needs to be raised.
15. Question and Answer portion for guest speakers:
  - a. Q: When screening for delegates what are the underlying principles looking for?

A: Staff that are assigned to delegates 'Live In' situation that is designed for the individual delegates needs. Applicants must also show that they have shown leadership skills in their school and/or community.

b. Q: Will siblings be able to participate?

A: No. This is a closed event for delegates to development their own skills that will help when conference is over. All delegates need to have an ADA recognized disability.

c. Q: Multilingual groups?

A: They will accommodate all languages and recruit from the entire state, not just Metro area.

d. Q: How many paid staff members?

A: As of now there will be one (1) paid staff member and then 14 to 16 volunteers.

e. Q: Logistics

A: To be determined. Will know more in the upcoming weeks once logistics are finalized.

16. Paulette moved to adjourn the meeting at 3:06 pm.

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ACTION/MOTION/CONSENSUS:

1. Deon Gillespie moved to approve minutes for the December Committee meeting; Paulette Jean Steinhoff seconded; the committee voted to approve minutes.
  2. Sue will forward Bill's information to the committee per their request.
  3. Any members interested in training, such as CIT, will need to let Sue and Vanessa know.
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Present: Deon Gillespie, Peggy Spaulding, Melissa Mannix, Paulette Jean Steinhoff, Jeanette Cordova, : Rowdy LeMasters

Absent: Gina Herrera, Corey Mineo, Jennifer Munthali, Deborah Marks Williams, Sandra Friedman

Staff: Susan Fager, Marcia Tewell, Mackenzie Helton, Vanessa Hernandez

Guests: Joe Anzures, Chris Roe, Bill Wood, Jeff Santelli