



Meeting Minutes
August 13, 2018
Planning and Grants (P&G) Committee

1:00 PM	Welcome, Introductions and What We- Need to Accomplish Today
1:05 PM	Review and Approve Previous Meeting Minutes
1:15 PM	Project Update: Emergency Preparedness On-line Training
1:45 PM	Procurement and Budget Update
1:55 PM	Discussion of New Projects and Potential Voting Items
2:55 PM	Public Comment
3:00 PM	Adjournment

NEXT MEETING: September 10, 2018– 1:00 – 3:00 PM

DISCUSSION:

1. Paulette called the meeting to order at 1:05 pm.
2. Quorum was present so minutes from June and July meetings were approved; the May meeting minutes had been approved at the June meeting.
3. Julia Beems from Assistive Technology Partners provided an update on the status of the on-line training to the committee, including the template (<http://jencey.info/EP/Index.html>) and several videos. Finished videos will be captioned and have American Sign Language available. The Committee requested a project update from the Statewide Independent Living Council about the 2018 Youth Leadership Forum at the next meeting.
4. Mackenzie reviewed clarification from the Office of Management and Budget on how federal funds are to be spent down over the three-year spending cycle; i.e., Councils have two years to encumber and spend funds, with the third year reserved only for clean-up. Mackenzie also reviewed the budget, including encumbrances and expenditures and encumbrances for FFY 2016-2019 funds.
5. New projects and potential voting items: The committee reviewed and discussed continuation funding for three projects which are completing their first year of Council funding: Sewall-Dahlia Campus Parent Leadership Development, the Statewide Independent Living Council's Youth Leadership Forum, and Ability Connection Colorado's Parent Training. Joelle shared several other potential projects including support from the Colorado Department of Labor and Employment staff to re-do the Council's website; hiring an independent shop that can support the Council fulfill its Five Year Plan evaluation requirement, Alicia shared information about a systems change approach that could be applied to implementing the current and contribute to the development of the next Five Year Plan.
6. Paulette motioned to adjourn the meeting at 3:20 PM.

ACTION/MOTION/CONSENSUS:

1. Bruce moved to vote to approve June meeting minutes and Peggy seconded; the committee voted to approve the minutes as written, with Bruce and Peggy both abstaining due to not being present at the meeting.
 2. Peggy moved to vote to approve the July meeting minutes and Bruce seconded; the committee voted to approve the minutes as written, with Bruce abstaining due to not being present at the meeting.
 3. Sue will invite project representatives from the YLF to the September meeting.
 4. Bruce moved to vote on the funding status of the three new projects, Peggy seconded the vote. The committee approved moving forward with recommendations for funding to the full Council for Sewall-Dahlia and the Statewide Independent Living Council; the committee voted to table the discussion about continuation funding for Ability Connection Colorado and referring the decision to the Executive Committee due to concerns about not fulfilling the requirements of the Documented Quote.
-
-

Present: Bruce Cline, Deon Gillispie, Alicia Eakins, Peggy Spaulding, and Paulette Jean Steinhoff

Absent: Jeanette Cordova, Sandra Friedman, Jennifer Martinez, Jennifer Munthali, and Deborah Marks Williams

Staff: Susan Fager, Mackenzie Helton, Vanessa Hernandez, Robert Lawhead, and Joelle Brouner

Guests: Julia Beems, Assistive Technology Partners