



**Meeting Activities  
January 12, 2017  
Planning and Grants (P&G) Committee**

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9:00 AM	Welcome and introduction	Melissa Mannix
9:10 AM	Review and Approve Minutes from 9/28/16 (Note: October Meeting was cancelled), 11/10/16 and 12/8/16	All
9:35 AM	Procurement / Budget Update	Mackenzie Helton
9:40 AM	Peer Mentoring Program, Utah Style	Eric Stoker, Information Specialist, Utah DD Council, Amy Notwell, Utah State University Speaker's Bureau
10:40 AM	Policy Analyst Position Status Update	Marcia Tewell
10:45 AM	Report from the November Self-advocacy Summit	Melissa Mannix / Sue Fager
10:50 AM	New Business	All
10:55 AM	Agenda for December 8, 2016 Meeting	All
11:00 AM	Adjournment	Melissa Mannix

**NOTE: NEXT MEETING TUESDAY, February 9, 2017**

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**DISCUSSION:**

1. Meeting convened at 9:10 AM.
2. Minutes: A quorum was not present—the September and November and December 2016 meeting minutes will be emailed to Committee members to obtain voting on approval of minutes based on extended poor attendance at Committee meetings.

3. Procurement/Budget: Mackenzie Helton shared that the Federal Fiscal Year 2017 have been designated. The State controller and CDHS Fiscal manager has approved utilization of 2016 funding until 2017 funding is received by the State. Seth identified that in the MOU (Memo of Understanding with CDHS) rollover funding is required until FFY funding is received. NADD has been billed and invoices paid.
4. Mackenzie identified that POs for the SRO and Emergency Preparedness Grants have been generated, but are awaiting completion of documentation prior to finalize submission.
5. Mackenzie informed Committee that there is a current balance of approximately \$320,000 needing to be encumbered by September 30, 2017.
6. Shannon Secrest provided information regarding “Indivisible” for future research into grant possibilities.
7. New Business: Anna Collins presented information about a booklet for the I/DD community and the ability to provide this as a resource guide for the I/DD community.
8. Adjournment: The meeting was adjourned at 11:09 AM.

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ACTION/MOTION/CONSENSUS:

1. Minutes: All future minutes will be emailed to Committee and Council members for review, comment and adjustment or approval based on Committee and Council meeting attendance.
  2. Susan to organize responses from Committee members regarding new Grant proposals.
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Present: Anuska Ullal, Melissa Mannix (phone), Robert Buzogany (phone), Shannon Secrest (phone)

Staff: Susan Fager, Mackenzie Helton, Marcia Tewell, Seth Downs

Absent: Sandra Friedman, Sarita Reddy, Willie Wade, Corey Mineo, and Gina Herrera, Lisa Franklin, Deon Gillespie