



Full Council Meeting Minutes

Wednesday April 22, 2020

9:30 AM to 12:30 PM

Location: Remotely Via Zoom

Present: Alicia Eakins, Alison (Ali) Thompson, Angela Moss, Bonnie Silva, Cami Renfrow , Christine Owen, David Monroe, Dina Johnson, Katie Oliver, Lisa Franklin, Mariah Gillaspie, Mily Segura, Nicolette Anderson, Peggy Spaulding, Tara Entwistle, Willie Wade

Absent: Deborah Marks-Williams, Joe Morrone, Joseph Shipple, Kristen Erby,

Guests: Mary Russel, Mindy Gates (CDHS), Meghan Greene (CDLE)

Staff: Joelle Brouner, Bob Lawhead, Mackenzie Helton, Vanessa Hernandez, Tina Trammer

1. Alicia called the meeting to order at 9:39.
2. Council meeting minutes:
 - February minutes: David made a motion to approve. Ali seconded. Peggy abstained. Membership approved.
 - March minutes: Cami made a motion to approve. Bonnie seconded. Peggy abstained. Membership approved.
3. Joelle Updates:
 - Within the Federal health and human services community living updates.
 - Recruitment- 8 positions will be open. Most have interested candidates. The membership committee will be working on.
 - Progress towards the emergency process. On the 8th asked for email item. 14 total votes; 12 in favor and 2 opposed. Project may be ready to roll out on May 1st.
 - Need to vote on bylaws at the next Council meeting.
4. Alicia Updates:
 - Elections approaching next month. Joe would still love to be the chair of the LPP committee but will be on leave from meetings until August. In the meantime until August, Ali Thompson will be the chair. Alicia would love to run for Council Vice Chair and share leadership and knowledge to the new chair that she gained in the role. Official invitation for members to consider running.
5. Bonnie:
 - 36 operational memos within the last week have been sent.
 - Emergency rule change tomorrow and to make sure there is an authority with the federal government.
 - Approval for Appendix K, which is for home and community based programs.
 - Offered telehealth options.
 - Approval through government office to provide enhance payments for residential settings, nursing settings, and for personal care in the community and target where we know staff are on the frontline supporting people with covid19.
 - HCPF hosts three webinars every Friday, one which is for the disability community.

- Questions:
Q. Lisa asked Bonnie: One of the most recent concerns is clarification with community connector requirements now that family members can serve in that role. Parents are having a difficult time now to separate because being told they cannot charge for community connector during traditional school hours.
A. Cannot increase the number of hours - Bonnie will take back to her team for clarification regarding what Medicaid can pay for versus Department of Education and will send clarification to Lisa.

6. Voting Items:

- State Plan Procedural issue to amend the Council state plan. ITACC recommended to amend state plan to add a fourth goal. They also felt the work done on emergency preparedness did not fit into the goal and objective. Recommendation is to add a fourth goal to the state plan for 2017-2021. Purpose of this voting item is not to do more work but to instead change the way the work is done.
- 45 calendar day comment period in order for the Council to submit the amendment. Would be due August 15th so would like to post shortly after this meeting as soon as possible, if possible by May 1st.
- Recommendations 3.1- will need to put proposed language online through Council website for public comment for 45 days. Then submit a response if there are questions and finally submit to the federal department. (On the voting item the written change is in blue).
- David asked for specific verbiage changes .
- Joelle submitted the councils goal was to prepare first responders and people with IDD to act in the interest of safety. Objective respond to people with DD
- Alicia suggested to work with Joelle on composing an email with the written verbiage of this changes. David made motion to approve this change to go to public comment. Willie seconded. Council membership approved.

7. ****Break****

8. Mackenzie:

- Budget 2018 and 2019 money have been used. Using 2020 fund now. The voting items today will finish money that is on the 2019 grant. Mackenzie hopes that all of 2019 budget will be voted on today and then at the May meeting will go voting items for the FFY 2020.
- Will be put on RFPs and then purchase orders and contracts.
- Trying to use money out of two posts (2019 and 2020) Total is \$500,000, which will be broken into two meetings.
- If the Council does not get approval before June, there is a chance deadlines are missed. *Voting items: Request for proposals process would happen for the exception of one, which would be a sole source, this means people in the public would competitively bid.

9. Access Emergency Information and Isolation Reduction: \$20,000 voting item.

- Would be under Goal four. Bylaws state that if a vote is done through email it needs to be ratified at the next full Council meeting, which is today.
- David- Concerns with this contract. For this money this company will do something that they already do to have a platform. 500 potential members available through August. If people want to continue through August they will have to pay. Asked how many people went to the website.
- Joelle- this is a demonstration project. The company was chosen because of what they are doing. Achieved: Developed flow of how information is given. Minimize the range of where someone can put together an email list from parents, friends, and caregivers. Makes it easier to get to video conferencing through Skype. Have specific contact about Covid. Selected the most accessible information available. Way to try to help people engage in a format. This is only for people who have a computer.
- Shay Tannis from the Colman Institute has applied for two grants to see if this funding can be extended.
- Not an ongoing project.
- Will keep 50 memberships saved for people who may miss the initial. The first goal is to offer to members of Speaking For Ourselves Colorado, which has 11 chapters. Second target audience are young adults who are living alone .
- Outcomes will be monitored by surveys presented: With seven questions, zip code, Every week on the platform users will be asked what they learned about Covid19.
- Do not have one for Spanish translation but will have some documents available in Spanish.

- David: Deep concerns about doing his duty as a Council member when things unfold this way. Explanation Joelle gave of what the company does was great but the details sent through the voting item was very vague. The document states they are going to make a 50% match of software cost. Biggest concern is that the information needed upfront was not given before the vote Hope there is more grant money to have this extended past August for the individuals who get used to this service. Our match would be for services we did
 - Dina said Shea Tanis reported to JFK Partners when she spoke to our Key Concepts Course that all of her time has been spent in creating new content and that they have already met their match in all of the time and labor in creating this new tool.
 - Cami: Concern funding this grant because it could be written where the same amount of money goes out but instead have their developers make this public and available indefinitely. Would like to change vote.
 - Joelle asked if anyone is comfortable in ratifying the vote. Time limited project for \$20,000. Peggy made motion to ratify vote that was taken via email. Willie seconded. Membership approved ratification.
10. Education for foster parents of the youngest students - Up To \$75,000, Goal 3, Objective1
- Train up to 60 parents and at least half need to be foster parents.
 - Seclusion and restraint has been an issue the DD network have been working on and part of the Five Year Plan.
 - David asked: What really voting to release RFP approval Later on when people apply for these RFPs who reviews and votes on the grants?
 - i. Joelle- Said the planning and grants would review the RFP applications.
 - Cami made a motion to approve. Lisa seconded. Dina abstained. Membership approved.
11. Supportive Self-Advocacy Training for Transition-Age Youth with Intellectual or Developmental Disabilities who are Involved in the School to Prison Pipeline Proposal up to \$60,000
- The School to Prison to Pipeline for transition aged youth.
 - David made motion to approve Cami seconded. Membership approved.
12. HB-1194 Data Analysis and Webinars Goal 3, Objective1, and Objective 2 Up to \$45,000
- Peggy made a motion to approve. Christine seconded. David and Dina abstained. Membership approved.
13. Supporting Colorado Families to Develop Personal Networks for Transition Age Youth Goal 1, Objective 2 Goal 2, Objective 1 Up to \$80,000 (depending on the availability of federal funds)
- Cami made a motion to approve. Willie seconded. Membership approved.
14. Bob:
- State issue- Needs based criteria will be applied to people using HCBS waiver program. Will eliminate the residential service for people currently accessing the waiver. Going to continue to monitor and report to the LPP committee.
 - Q and A: Betsy Devoss applied to waive
15. Email will be sent within the next couple of days with the updated information and follow up information Council members requested. As difficult as the current covid situation is for everyone around the world, Alicia encourages members to create a new world with compassion.
16. Meeting adjourned at 12:36.

NEXT COUNCIL MEETING: May 20, 2020 from 9:30 A.M. until 12:30 P.M.

LOCATION: Remotely

Motions Made:

1. State Plan Procedural issue to amend the Council state plan: David made motion to approve this change to go to public comment. Willie seconded. Council membership approved.

2. Access Emergency Information and Isolation Reduction: Peggy made motion to ratify vote that was taken via email. Willie seconded. Membership approved ratification.
3. Education for foster parents of the youngest students. Cami made a motion to approve. Lisa seconded. Dina abstained. Membership approved.
4. Supportive Self-Advocacy Training for Transition-Age Youth with Intellectual or Developmental Disabilities who are Involved in the School to Prison Pipeline Proposal. David made motion to approve Cami seconded. Membership approved.
5. HB-1194 Data Analysis and Webinars Goal 3, Objective 1, and Objective 2 Up to \$45,000. Peggy made a motion to approve. Christine seconded. David and Dina abstained. Membership approved.
6. Supporting Colorado Families to Develop Personal Networks for Transition Age Youth. Cami made a motion to approve. Willie seconded. Membership approved.

Action Items:

1. Send Joelle any questions today by noon and she can add to the Google form.