



Meeting Activities
Executive Committee Meeting
Date: November 21, 2018

ISSUE:

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| 1. Call to order | Alicia |
| 2. Minutes | Alicia |
| 3. Finalize retreat agenda | Alicia |
| 4. Internal process mapping | Joelle |
| 5. What does the executive committee need to know about: | |
| • The LPP Committee | Hal |
| • The P&G Committee | Paulette |
| 6. Budget and year end process changes | Mackenzie |
| 7. Public Comment | Public |
| 8. Adjournment | |

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DISCUSSION:

1. Alicia called the meeting to order at 1:10 pm.
2. Minutes: Bruce made motion to approve October and November meeting minutes. Hal seconded. Unanimously approved.
3. Agenda for Retreat:
 - Overarching for the day, would like meetings to shift from polished presentations to something that is conversational.
 - Emphasis if members think this is where the Council is going.
 - Boldness, urgency, stepping up and contributing, urgent about critical stuff the Council needs to focus on.
 - Hal made motion to approve the retreat agenda. Bruce seconded. Unanimously approved.
4. Internal process mapping:
 - Priorities from Draft
 - Hal's are # 5, 6,7 , and 10 mission, vision, bylaws, committee, mission and vision, Council membership, committee structure. Bylaws have to be operational. Every product that is about guiding the operation needs to be developed in plain language.
 - Alicia's are Vision Statement # 19 and 20
 - Bruce: let's look at # 8 to work on committee policies and 1 and 2- need to bring Council members up tp speed.
 - Deon said # 17 is a main concern.
5. Final outcome:
 - Hal made motion to create the following four work groups: vision and mission, member engagement, Five Year Plan, and bylaws/ committee structure. Bruce seconded. Unanimously approved.

6. Council Meeting Dates:

- Committee would like to add additional Council meetings to the already approved bimonthly dates. The 2019 recommended Council meeting dates would be as follows and a voting item would be presented at the Council retreat.
 - January 23rd
 - February 20th (add) 12p - 4 pm
 - March 20th (if we can switch the already approved March 27th date due to Spring break)
 - April 17th (add) 12p - 4 pm
 - June 19th (add) 12p - 4 pm
 - July 24th
 - August 21st (add) 12p - 4 pm
 - September 25th
 - October 24th and 25th Retreat
 - November 20th

7. Meeting adjourned at 3:02 pm.

NEXT MEETING: 1:00-3:00 December 19, 2018

ACTION:

1. Members and staff will sit down and map a road plan.
2. Create document in writing that states which committee each Council member is on.
3. Joelle asked committee to look for Council members who could be groomed for leadership positions.

MOTION:

1. Bruce made motion to approve October and November 13, 2018 meeting minutes. Hal seconded. Unanimously approved.
2. Hal made motion to approve the retreat agenda. Bruce seconded. Unanimously approved.
3. Hal made motion to create the following four work groups: vision and mission, member engagement, Five Year Plan, and bylaws/ committee structure. Bruce seconded. Unanimously approved.

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Those in attendance: Alicia Eakins, Bruce Cline, Hal Wright, Deon Gillispe

Absent: Paulette Steinhoff Robert Buzogany

Staff Present: Joelle Brouner, Vanessa Hernandez, Sue Fager, Mackenzie Helton